



Guidelines in Conducting Online Kids Camp

Hello Parents, Coordinators and Heart Champs!

Every year, we conduct Kids Camp as our tool of evangelization to reach other children and make them part of MFC Kids. However, due to global pandemic, there are restrictions on how we conduct them. As stakeholders tasked by God to evangelize His children, we will not stop in bringing out Jesus in them!

Here are some guidelines in conducting Kids Camp in your area:

A. Scheduling and Format

The online camp can be conducted in a series or weekend format.

The series format will be done in an assembly form with 1 talk per day, while the weekend format will be done in an assembly form with 2 talks on Saturday and 2 talks on Sunday, both 1 talk in the morning and 1 talk in the afternoon. The frequency can be the following:

- **Daily** - 4 days straight having 1 talk per day (ex. Monday – Thursday)
- **Every Other Day** - 4 days having 1 talk per day (ex. Monday, Wednesday, Friday, Sunday)
- **Weekend** - 2 days having 2 talks per day (ex. Saturday – Sunday)

B. Methodology (1 Hour and 5 Minutes)

Welcome Kids / Kids Praise	-	5 Minutes
Energizer	-	10 Minutes
Talk	-	15 Minutes
Activity	-	30 Minutes
Conclusion / Closing Prayer	-	5 Minutes

C. Program Flow per Session

SESSION 1, 2 and 3:

- Welcome Kids / Kids Praise
- Energizer
- Talk
- Activity (Group Discussion)
- Conclusion / Closing Prayer

SESSION 4: (Might last up to 1.5 Hours)

- Welcome Kids / Kids Praise
- Energizer
- Talk
- Activity
- Parent and Child Dialogue / Pray Over Session
- Recitation of the MFC Kids Promise (Parents should produce a mimic of the Promise Card)
- Final Kids Praise

Note: *We are making these changes to adapt to the current situation. Those areas that can gather physically for camp should practice the usual format.*

D. Service Team

- Zoom Admin / Assistant Team Leader (Opens the room, Admit, Mute, Spotlight, Breakout Rooms, Group Photo, etc.)
- Visuals and Music In-charge (Share Screen/Share Sound)
- Couple Coordinator
- Team Leader (Main Facilitator)
- Game Master
- Session Speaker
- Heart Champs Facilitators (For Group Discussions on Talk 1 and Talk 2)
- Prayer Warriors

D. Practical Tips

1. Make sure that you have planned the whole camp well by having a regular service meeting.
2. Have a spiritual preparation such as fasting and setting up team's common prayer time.
3. Contact and remind the parents/guardians 2 weeks before, 1 week before, 3 days before, 1 day before and on the day of the start of the Kids Camp.
4. Prepare all the needed materials beforehand: Activity materials, Videos, PowerPoint presentations, etc.

5. Open your chosen application 30 minutes before your schedule so you can have your team prayer and tech run. You can take this time to worship or pray as a team to “bind and cast” the meeting room.
6. You may record your Kids Camp for future use.
7. Start on time! Lessen the waiting time.
8. Encourage all the kids to open their cameras if their internet permits.
9. Go straight to the things that should be done (kids praise, talk, activity, etc.)
10. Put less focus about you and make it child centered.
11. Allot more time for the activity to make it personal.

E. Important Reminders

1. Instruct the Parents of the kids to assist their child and have them in a place with good internet connection. Since this is an online session, make sure that the kids avoid unnecessary distractions. It would also be helpful if they can inform the whole family members or housemates not to disturb them during the time of the Kids Camp.
2. Everyone should dress appropriately, the Service Team and the Participants, and observe proper behavior during the sessions. Sit properly and avoid lying down during the session.
3. The Team Leader should lead the online camp. He will be the one to welcome participants, introduce the Kids Praise Leader, Game Master and Speaker. He will give the recap and wrap up the session with a processing and closing prayer. In case the speaker lost his/her internet connection, the Team Leader should continue the session.
4. Announce the details of the next activities before sending them off.

D. Final Notes

1. The Online Kids Camp is open to all children ages 8 to 12 years old, whether Catholic or not, who wish to become members of MFC Kids.
2. The Online Kids Camp is our response to virtually gather the kids at a time that they cannot be gathered physically. Those areas that can gather physically for camp should practice the usual format.
3. Every kid is expected to attend all sessions since the Kids Camp is offered as an integrated package for the faith journey of the kid. However, some absence can be expected. In such cases, the kid should be given a make-up session by his/her discussion leader. Ideally maximum of 1 absence is allowed.